



MAFI GROUP PRIVACY POLICY

1. PURPOSE

MAFI Group AB, Reg. No. 556679-4417, and its subsidiaries (“MAFI”) care about your privacy. You should feel safe when you entrust MAFI with your personal information. That is why we have established this policy.

2. OBJECTIVE

The purpose of this policy is for you to know how MAFI process your personal data and what we use it for.

3. SCOPE

The Policy applies to all data received from employees, contractors, customers, suppliers, or any other stakeholder.

4. ADHERENCE

This Policy shall be adhered to by all personnel (employees and contractors) at MAFI responsible for privacy data.

5. THE POLICY

MAFI processes your data in connection with services provided to you by us. We strive to process as little personal data about you as possible. This means that we do not collect any more personal data than is necessary to be able to enter into or fulfil contracts with you.

MAFI make every effort to protect your personal integrity, and we act following applicable data and data protection laws. The legal ground for processing of your data is the fulfilment of the contract between us. We also have a legitimate commercial interest in processing to maintain and improve our services.

We register and store information in personnel, customer and supplier registers. We process personal information, like name, email address and telephone number. We do not have more access to your personal data than the data that you have provided to us.

The information is used to fulfil our contracts with you as an employee, a contractor, a customer or a supplier. We do not disclose your data to other companies or organisations unless required by law or necessary to perform our statutory or contractual obligations towards you.

We also use the personal information to distribute our newsletter.

We may also use the personal data to monitor the customer or supplier relationship, as well as posting offers from MAFI.

If information is provided to us by e-mail, consent is given to the registration of personal data.

You have the right to request access and further information concerning the processing of your personal data, or request that we correct, rectify, complete, erase or restrict the processing of your personal data. You have the right to obtain a copy of the personal data that we process relating to you free of charge once every calendar year.

Since the processing is based on the legal ground fulfilment of contract, you have the right to data portability. Data portability means that you can receive the personal data that you have provided to us, in a structured, commonly used, and machine-readable format, and have the right to transfer such data to another data controller.

To exercise your rights, or if you have any questions regarding our processing of your personal data, please contact us at the following address: info@mafigroup.com, or MAFI Group AB, Seljavägen 15, 792 95. In your letter/email please state your full name and note the letter/email with "GDPR". Note that you should sign the request to receive information of the processing of your personal data yourself.

If you have any complaints regarding our processing of your personal data, you may file a complaint to the competent data protection authority. You can find out more about the local data protection authorities under the following link http://ec.europa.eu/justice/data-protection/bodies/authorities/index_en.htm.

If there is a change of control in our business, we may transfer your personal data to the new owners for them to continue to provide the Service. The new owners shall continue to comply with the commitments we have made in this Privacy Policy.

If we make changes to this Privacy Policy, we will notify you on our website. If your consent is required due to the changes, we will provide you additional prominent notice as appropriate under the circumstances and, ask for your consent in accordance with applicable law.

6. POLICY SIGN-OFF AND OWNERSHIP DETAILS

Document name: MAFI Group Privacy Policy

Version Number: 3

Approved by: Group CEO

Date Approved: 2021-06-28

Reviewed by: The global management group.

Date for Review: 2021-06-28

Policy owner: Group CEO

Document Location: MAFI operating system and website

Related Policies/Procedures: MAFI Group Code of Conduct

7. REVISION HISTORY

Version	Date	Revision description/Summary of changes	Owner
V.3	2021-06-28	Policy revised and updated structure according to new template	Group CEO